



Jersey County Health Department  
1307 State Hwy 109  
Jerseyville, IL 62052  
Equal Opportunity Employer

## What to do if an employee tests positive for COVID-19?

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### IMMEDIATELY

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- Send the positive employee home
  - Contact the local health department with the following information:
    - The last day the employee worked
    - A list of people who may have been in close contact with the employee while at work
- Normal Business Hours: 618- 498- 9565**  
**After Hours: 618- 463- 2921**
- Clean and disinfect the workplace that the employee had contact

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### HOW TO PREVENT SPREAD AND LIMIT EXPOSURES

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- EDUCATE THE STAFF ABOUT SIGNS & SYMPTOMS**
  - Cough
  - Shortness of Breath
  - Difficult Breathing
  - Fatigue
  - Muscle or body aches
  - Headache
  - New loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea, vomiting, or diarrhea
- Pre-shift screening consisting of temperature check and signs/symptoms check
- Encourage employees to wear masks during shift

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### WHEN CAN THE EMPLOYEE RETURN TO WORK

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- For employees who have symptoms, use the symptom- based strategy. Exclude from work until at least 10 days have passed since symptoms first appeared and at least 3 days have passed since recovery
- For employees with no symptoms, use the time- based strategy. Exclude from work until 10 days have passed since the date of their first positive COVID-19 test, as long as they don't develop symptoms
- If they are a close contact with someone with COVID-19, they will be quarantined at home by the local health department for 14 days from the date of last exposure.